



San Miguel Centre
Calle Lope de Vega 45,
San Miguel de Salinas
03193, Alicante –

Telephone: 966 723 733 (24 Hr Emergency Line)

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INFORMATION SHEET No 07

PROCEDURE FOR APPLYING FOR **an** **NIE NUMBER**

The following information is based on latest data available from the Spanish Ministry of Employment and Social Security website ^(Ref 1). HELP Vega Baja cannot accept any responsibility for deviations encountered during actual application.

N.I.E. NUMBER (Numero de Identificacion Extrajero)

Every foreigner, whether resident or not, who has any type of financial interests in Spain is required by law to have an N.I.E. number or 'foreigners identity number'.

As of January 2007, Notaries have required this certificate for all conveyance operations and, equally, under EU money laundering/terrorism laws, Banks require an NIE Number, although, initially you can open an account with a passport.

An NIE number is required for all dealings with tax offices and must be produced to secure contracts for water, electricity, etc, the purchase of motor vehicles, boats, shares or any other property "with title".

All beneficiaries of a Spanish Inheritance need an NIE number in order to claim their inheritance.

An NIE number and a Residencia Certificate are required to obtain a SIP card from the health care authorities.

The Revised form EX 15 enables applicants to apply for an NIE number and a Residents Certificate at the same time. However, there are additional requirements when applying for a Residents Certificate. Please obtain our information Sheet number 8 for more details.

You should apply to the police station in the area where you live or have an address.

Their offices are found in principal cities and towns.



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OBTAINING AN NIE NUMBER

You will need to present to the National Police:

- 1 A completed and signed application form EX-15 ^(See note 1), plus 2 photocopies of it.
- 2 The original and a copy of your current passport ^(See Note 2).
- 3 2 identical passport size photographs. These must be on a clear, white background
- 4 If the application is being submitted via a third party it is essential that they have proof of their "Power of Attorney".

You will be told when to return to collect your NIE Certificate.

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- Notes: (1) Copies of the form EX-15 can be obtained from:
- a. the Ministry of Employment and Social Security website ^(Ref 2)
 - b. an office of the Policia Nacional or
 - c. the offices of The HELP Association in Torrevieja and San Miguel de Salinas.
- (2) although an authorised copy ('compulsada') will be made by the authorities it is advisable to take 2 photocopies

- Refs: (1) <http://www.empleo.gob.es/index.htm>
- (2) http://extranjeros.empleo.gob.es/es/ModelosSolicitudes/Mod_solicitudes2/index.html